

# JOB DESCRIPTION

## *Regional President*



### **1. Position Title**

Regional President – AgForce Queensland Farmers Limited

### **2. Organisation Overview**

AgForce Queensland Farmers Limited (AgForce) is the state's peak advocacy group representing the interests of the broadacre agriculture industry. Advocating on behalf of thousands of primary producers, AgForce is an independent, non-governmental, voluntary organisation with a purpose to be:

*"The leading Voice for Queensland Producers"*

### **3. Purpose of the Role**

The Regional President provides leadership within their region, ensuring strong representation of member interests, effective regional engagement, and alignment with AgForce's strategic direction. The role acts as a key link between members, Regional Councils, and the AgForce Board.

Regional Presidents operate within a governance and representative capacity and do not engage in the day-to-day operational management of team members.

### **4. Key Responsibilities**

#### **4.1 Regional Leadership**

- Provide leadership to the Regional Council and broader regional membership
- Foster engagement and participation across the region
- Promote AgForce's vision, purpose, and strategic priorities

#### **4.2 Chairing and Oversight**

- Chair Regional Council meetings and ensure effective meeting processes
- Facilitate constructive discussion and decision-making
- Ensure Regional Council activities align with AgForce governance frameworks

#### **4.3 Representation and Advocacy**

- Represent AgForce policies and positions within the region and broader community
- Advocate for regional issues and priorities
- Act as a visible and credible spokesperson where appropriate

#### **4.4 Policy Input and Development**

- Lead regional policy discussions and contribute to policy development
- Ensure regional perspectives are communicated to the Board and relevant committees
- Support the development of evidence-based policy recommendations
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## 4.5 Member Engagement

- Maintain strong connections with members across the region
- Attend regional events, forums, and meetings
- Encourage membership growth and retention

## 4.6 Stakeholder Representation

- Represent the interests of members and the broader industry
- Promote AgForce and its membership

## 5. Governance vs Operational Responsibilities

### 5.1 Governance Role

Regional Presidents contribute to leadership, representation, and governance processes but are not responsible for operational management.

### 5.2 Operational Boundaries

- AgForce team members are managed by the CEO
- Regional Presidents must not direct or manage team members
- Operational delivery of programs, policy work, and communications is undertaken by the operational team

### 5.3 Working with Operational team members

- Work collaboratively with AgForce operational team through appropriate channels
- Requests for support or information should be directed through the CEO or designated team contacts
- Participate in structured engagement with operational team e.g. briefings, planning sessions)

### 5.4 Collaboration Expectations

- Maintain professional and respectful relationships with operational team members
- Support team members in delivering organisational priorities without overstepping governance boundaries
- Raise operational concerns through the CEO or appropriate escalation pathways

## 6. Board and Organisational Alignment

- Support alignment between regional priorities and AgForce's strategic direction
- Provide input to Board discussions where required
- Where also serving as a Director, fulfil all Board Director responsibilities

## 7. Conduct and Behaviour

Regional Presidents must:

- Act in accordance with AgForce values and Code of Conduct
- Demonstrate integrity, professionalism, and accountability
- Represent the organisation in a positive and constructive manner

- Maintain confidentiality where required

## 8. Governance and Compliance Responsibilities

- Comply with AgForce Constitution, Governance Manual, and policies
- Declare and manage conflicts of interest appropriately
- Ensure transparency and accountability in regional activities

## 9. Performance and Development

- Undertake mandatory Respect at Work Training.
- Participate in any required governance or organisational training.

## 10. Time Commitment

Regional Presidents are expected to commit sufficient time to fulfil the role, including:

- Chairing and attending Regional Council meetings
- Attend at least 75% of meetings and key activities to support effective representation and continuity
- Participating in regional events and engagement activities
- Preparing for meetings and reviewing relevant materials
- Engaging with members, stakeholders, and AgForce representatives

## 11. Performance and Development

- Participate in governance training and development opportunities
- Contribute to continuous improvement of regional effectiveness
- Support evaluation of regional activities and outcomes

## 12. Summary Statement

The Regional President plays a critical leadership role in representing members, strengthening regional engagement, and contributing to AgForce's broader strategic objectives. The role requires strong collaboration with the Board and operational team members, while maintaining clear boundaries between governance and operational responsibilities.

The Regional President must reside within the region they represent to effectively support local engagement, relationship-building, and collaboration with the Regional Engagement and Membership Manager.