

JOB DESCRIPTION

Commodity Directors



1. Position Title

Commodity Director – AgForce Queensland Farmers Limited

2. Organisation Overview

AgForce Queensland Farmers Limited (AgForce) is the state's peak advocacy group representing the interests of the broadacre agriculture industry. Advocating on behalf of thousands of primary producers, AgForce is an independent, non-governmental, voluntary organisation with a purpose to be the:

"The leading Voice for Queensland Producers"

3. Purpose of the Role

The Commodity Director provides governance, leadership, and strategic direction for their commodity area, ensuring strong representation of member interests and contributing to AgForce's overall strategic objectives.

Commodity Directors may also hold legal responsibilities as company directors and must comply with all applicable duties under the Corporations Act (ASIC) in addition to AgForce governance requirements.

4. Key Responsibilities

4.1 Commodity Leadership

- Provide leadership within the relevant commodity area
- Support the development and advancement of commodity-specific priorities
- Promote alignment between commodity strategy and AgForce's overall direction

4.2 Strategy and Policy

- Contribute to the development of commodity strategy and policy positions
- Ensure policy reflects member needs and industry evidence
- Support advocacy outcomes aligned with AgForce priorities

4.3 Representation and Advocacy

- Represent commodity interests within AgForce and externally
- Act as a credible spokesperson where appropriate
- Promote AgForce's role and membership within the commodity sector

4.4 Governance and Participation

- Attend and actively participate in Commodity Board meetings
- Contribute to Board and policy committees as required
- Participate in Regional Council meetings where relevant (if appointed)

4.5 Member Engagement

- Engage with commodity members and stakeholders
- Attend industry and AgForce events where possible
- Support member recruitment and retention

5. Governance vs Operational Responsibilities

5.1 Governance Role

Commodity Directors operate at a governance level, contributing to leadership, oversight, and policy direction.

5.2 Operational Boundaries

- The CEO is responsible for the day-to-day management of AgForce and all operational team members
- Commodity Directors must not direct, manage, or operational team members
- Commodity Directors must not become involved in operational decision-making

5.3 Working with operational team members

- Engage with operational team members through appropriate channels
- Requests for information or support should be directed via the CEO or designated operational team members
- Participate in structured engagement such as briefings and workshops
- Electeds must maintain respectful, professional relationships with operational team members at all times
-

5.4 Collaboration Expectations

- Maintain professional and respectful relationships with operational team members
- Support team members in delivering agreed priorities
- Raise operational concerns through their senior manager or CEO

6. Legal and Fiduciary Duties (ASIC Responsibilities)

Commodity Directors must comply with their duties under the Corporations Act and general law, including:

- Act with care and diligence
- Act in good faith in the best interests of the organisation
- Not misuse position or information
- Avoid and appropriately manage conflicts of interest
- Ensure financial affairs are managed responsibly

These duties apply in addition to responsibilities under the AgForce Constitution and Governance Framework.

7. Governance and Compliance Responsibilities

- Comply with your Constitution, Governance Manual, and policies

- Uphold fiduciary obligations to act in the best interests of AgForce
- Ensure transparency and accountability in decision-making

8. Performance and Development

- Undertake mandatory Respect at Work Training.
- Participate in any required governance or organisational training.

9. Conduct and Behaviour

Commodity Directors must:

- Act in accordance with AgForce values and Code of Conduct
- Demonstrate integrity, professionalism, and accountability
- Maintain confidentiality of sensitive information

10. Voluntary Role

This is a voluntary, non-remunerated role. AgForce values the contribution of elected representatives and recognises that individuals balance these responsibilities alongside their business and personal commitments.

11. Time Commitment

Commodity Directors are expected to commit sufficient time to fulfil the role, including:

- Attendance at Commodity Board meetings
- Attend Regional Council meetings
- Participate in required committee and council activities
- Attendance at relevant events and stakeholder engagements
- Preparation and review of Board materials

12. Skills and Attributes

- Strong understanding of the relevant commodity and industry issues
- Strategic thinking and decision-making capability
- Effective communication and stakeholder engagement skills
- Understanding of governance responsibilities (or willingness to develop)
- Ability to work collaboratively within a Board environment

13. Summary Statement

The Commodity Director provides leadership, governance, and representation for their commodity while contributing to the broader strategic direction of AgForce. The role requires balancing commodity-specific priorities with whole-of-organisation responsibilities, while maintaining clear boundaries between governance and operational management.